



Shire of
Koorda

Drive in, stay awhile

MINUTES

Special Council Meeting

Held in the Koorda Recreation Ground Pavilion

Scott Street, Koorda WA 6475

Thursday 13 October 2022

Commencing 5.00pm

Meeting Purpose: To consider tenders received from the Request for Tender 2022-01 Koorda Recreation Centre Pavilion Extension and Upgrade – Design and Construction

(Please note: As the matters to be discussed are contractual and commercially confidential in nature, it is envisaged that the meeting will be closed to the public).

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that a Special Meeting of Council of the Shire of Koorda will be held on Thursday 13 October 2022 in the **Koorda Recreation Ground Pavilion, Scott Street, Koorda**, commencing at 5.00pm. (Please note change of venue).

The purpose of the meeting is to consider tenders received from the Request for Tender 2022-01 Koorda Recreation Centre Pavilion Extension and Upgrade – Design and Construction.

Darren Simmons
Chief Executive Officer
7 October 2022

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Darren Simmons
Chief Executive Officer

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CONFIRMED

**Shire of Koorda
Special Council Meeting
5.00pm, Thursday, 13 October 2022**



1. Declaration of Opening

The Presiding person welcomed those in attendance and declared the meeting open at 5.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr BG Cooper	Deputy President
Cr GL Boyne	
Cr GW Greaves	
Cr LC Smith	

Staff:

Mr DJ Simmons	Chief Executive Officer (CEO)
Miss LD Foote	Deputy Chief Executive Officer (DCEO)

Members of the Public:

Apologies:

Cr NJ Chandler

Approved Leave of Absence:

3. Public Question Time

(Please note: Being a special meeting of Council, any questions must relate to the purpose of the meeting being to consider tenders received from the Request for Tender 2022-01 Koorda Recreation Centre Pavilion Extension and Upgrade – Design and Construction).

Nil.

4. Disclosure of Interest

Nil.

**Officer Recommendation
Resolution 011022**

Moved CR GW Greaves

Seconded CR LC Smith

That Council close the meeting to the public at 5.02pm in accordance with the *Local Government Act 1995* section 5.23 (2) (c) as a contract may be entered into and 5.23 (2) (d) as it contains commercial value/information of a person other than the Shire.

CARRIED 5/0

**Officer Recommendation
Resolution 021022**

Moved CR GW Greaves

Seconded CR LC Smith


That Council re-open the meeting to the public at 5.38pm.

CARRIED 5/0

5. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

5.1. Request For Tender (RFT) 2022/01 - Koorda Recreation Ground Pavilion Extension and Upgrade – Design and Construction

It is recommended that Council close the meeting to the public in accordance with the Local Government Act section 5.23 (2) (c) as a contract may be entered into and 5.23 (2) (d) commercial value/information of a person other than the Shire.

Governance and Compliance		
Date	7 October 2022	
Location	Not Applicable	
Responsible Officer	Darren Simmons, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995, Section 3.57(1) (2) Local Government Act (Functions in General) Regulation 1996 – Part 4 – Tenders for providing goods and services 11(1)</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Confidential Attachments: #1– RFT Evaluation Report #2 – Stallion Homes RFT Response #3 – Preliminary Inclusions and Exclusions #4 – Stallion Construction Management Plan #5 – Project timing Gantt Chart	

Background:

Arising from the 2022/2023 Shire of Koorda Budget's house and building program, a state-wide request for tender (RFT) was called for the design and construction of an extension and upgrade to the Koorda Recreation Pavilion.

Tenders closed at 2.00pm Tuesday 4th October 2022. One (1) tender submission was received from Stallion Building Co Pty Ltd (Stallion Homes).

Comment:

A confidential tender evaluation report and related confidential attachments have been provided to Councillors under separate cover.

With one tenderer responding, it appears evident that the current availability of contractors within the building and construction sector remains challenging.

However, having now been to market and being a design and construct tender, it is open to Council to consider granting Stallion preferred supplier status up to the value of the submitted lump sum price (provided within Part 5.3.3 of the confidential attachment #2) to facilitate further design-related discussions.

Consultation:

Darren Simmons, Chief Executive Officer
Darren West, Works Supervisor

Statutory Implications:

Local Government Act 1995, Section 3.57(1) (2)

Local Government Act (Functions in General) Regulation 1996 – Part 4 – Tenders for providing goods and services 11(1)

Policy Implications:

Nil.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

3.1 – Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.

4.3 – Forward planning and delivery of services and facilities that achieve strategic priorities.

Financial Implications:

2022/2023 Budget Provisions (\$1,000,000 allocation to the Recreation Pavilion)

Approved Local Roads and Community Infrastructure Program Phase 3 Project Nomination

